

SDF Executive Committee Meeting

Venue: Zoom and conference calls via WhatsApp

Date: Sunday, September 1, 2024

Start time: 5.30pm GMT (Gambian time)

End time: 7.25pm GMT

Agenda

1. Opening prayers
2. Recognition of attendees
3. Recognition of apologies
4. Review and approve the minutes of meeting on June 23, 2024
5. Report on the action points from the ECM of June 23, 2024 and GM of July 27, 2024 (please refer to the separate document for the action points that arose from those meetings and some of the outputs)
6. Consider and approve the purchase of drugs for Sika.
7. Update on the SDF-sponsored Nursing programme (Omar Janneh).
8. Update on the submission of the proposed Sika Community Clinic plan to the Regional Director of Health (Kemo Sonko/Omar NR Sonko/Ba-Malang Janneh)
9. Update on the submitted new market-oriented vegetable matching grant to Roots (May 2024; Omar NR Sonko).
10. Update on the land transfer process (Kemo Sonko)
11. AOB
12. Closing prayers

1. Opening prayers

Offered.

2. Recognition of attendees

Omar Janneh, Bakary J Sonko, Alieu SK Cham, Kemo Sonko, Lamin Sonko-Nani, Lamin Famoro Sonko, Kabirol KS Janneh, Sima Camara, Satang Sanneh, Lamin Anfaal Manjang, Pa Amadou Drammeh, Pa Bilal Sanyang, Saikou Lamin Sonko.

3. Recognition of apologies

Omar NR Sonko

4. Review and approve the minutes of meeting on June 23, 2024

Approved.

5. **Report on the action points from the ECM of June 23, 2024 and GM of July 27, 2024 (please refer to the separate document for the action points that arose from those meetings and some of the outputs).**



SDF ECM_Sept
2024_Action points

The above embedded document contains the action points and those actioned. The only outstanding action points is that from the Executive Committee Meeting of June 23, 2024 and is reproduced below:

Action point 4: It was agreed that Alieu SK Cham, Omar Janneh, Satou Gassama, Pa Sanyang and Lamin Sonko-Nani (head of the Human and Resource Mobilisation) would meet and seek to compose the organising Committee (to include a sizeable number of women folks, diaspora members as well as those on the ground, e.g. Lamin Famoro Sonko, etc.) and put their recommendation to the Executive Committee for approval.

6. Consider and approve the purchase of drugs for Sika.

Please find below the list of drugs for Sika and the proforma invoice of D16,410 acquired for some the items on the list.

The list of drugs:



Drugs for
Sika_September 202

The proforma invoice (D16,410):



Proforma
invoice_drugs for Sil

SDF sent D17,000 (see transfer ticket below and the accompanying communication) from the Lloyds bank account to Pa Ansumana Manneh.

Hello Brother Pa,

Please find above the transfer of D17,000 to you to be used to buy the drugs/kits for Sika. The proforma invoice bears the cost D16,410. Please report any balance in the usual manner for our records.

I reckon we have about 7 items remaining, so I will suggest that you and I will reach out to Ba-Malang to also work with you to try and source those. When the proforma invoice for the remaining balance is received, we will proceed in the usual manner to release the funds.

In the interest of time, I will share this communication with the Executive.

Finally, I think Ba-Malang and yourself can arrange the best way and moment for him to collect the drugs from you.

With much gratitude & may Allah (SWT) guide and bless you! Aamiin

Omar

19:56 69

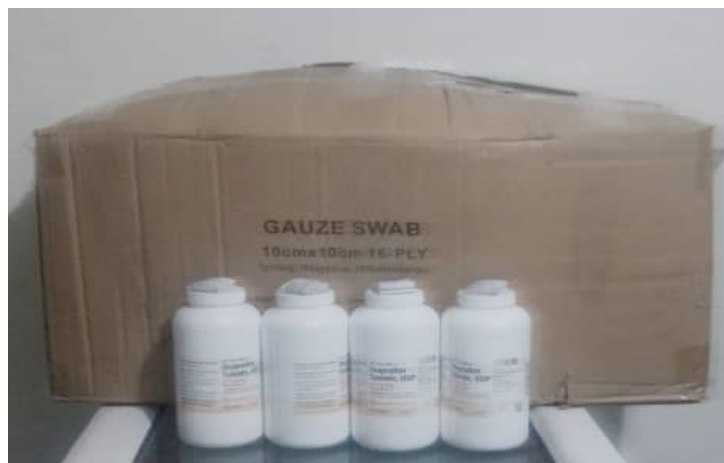
TRANSACTION

Successful!
Your Transaction has been successfully completed.

Transaction Summary

Sender Name	Omar Janneh (+447904658896)
Receiver Name	Ansumana Manneh (+2203436654)
Delivery Method	Cash Pick-Up
Payout Partner info	Any Branch Collect your money from any branch of Yonna Forex. Supersonicz, Reliance, Afia, Kharagne Lowe, F&M, Chapman, YK Bureau, APH, MB Leigh anywhere in The Gambia.
Receiving Amount	17,000.00 - GMD

Pa Ansumana bought the drugs (at D16,410); see the receipt and the box of drugs. Ba-Malang Janneh donated 4 bottles of 600mg ibuprofen to Sika (see these near the box)



Receipt (D16,410) of the drugs bought:



Receipt of drugs
bought.jpg

Evidence of balance of D600 funds which Ba-Malang received from Pa Ansumana after the purchase of the drugs for D16,410 from the D17,000 sent:



balance after
drugs_D600.jpg

Omar Janneh informed the meeting that of the drugs on the list, about 4 remain to be acquired as well as the blood glucose test strips.

Action point 1: Omar Janneh to work with Ba-Malang Janneh and Pa Ansumana Manneh to acquire the remaining items.

The meeting reminded Omar Janneh to go ahead and action the purchase of the items if the total cost is not more than D5000.

Efforts to address action point 1:

Hello Brother Pa,

I hope you are all doing well. Do you think you will be able to get an invoice for the following remaining items?

- 1. Tabs Ciprofloxacin 500mg - 6*
- 2. Syrup Vitamin B'co - 6*
- 3. Syrup HB12 - 12*
- 4. Tabs Anacold - 6*

I will ask Ba-Malang to source the invoice for the blood glucose test strips since he has the kit with him.

Thanks

Omar

Hello, big brother.

Yes, we are fine, alhamdulillah, and thank you for asking. And yourself and the family?

Let me send it to wholesale suppliers and see if they will find it bulky enough to issue an invoice.

Best regards.

Alhamdulillah!!

On the issue of the request not bulky for an invoice to be prepared, perhaps we could also consider: you suggest to me/us a rough idea of costs, and please let me know. I will ask for that to be approved so that they can be purchased and the receipt and balance, if any reported in the usual manner.

Thanks a lot,

Omar

The above exchange with Pa A. Manneh was shared with Ba-Malang Janneh and then followed up with the message below:

Hello Ba-Malang,

How are you doing? I hope the activity in Kiang was successful.

See above the communication I just sent to Pa A. Manneh about getting an invoice for the remaining drugs.

Are you able to get an invoice for the blood glucose test strips so that SDF can buy them in good time ahead of your trip to Sika?

Thanks

Omar

7. Update on the SDF-sponsored Nursing programme (Omar Janneh).

Omar Janneh informed the meeting only one individual showed an interest in the scholarship. However, the said individual may not be able to pursue the full nursing training because the individual does not have the requisite grade 12 results. At present, the individual's current qualification as a Nursing Attendant may be able to allow her to enrol on the Community Health Nursing (CHN) training. The candidate was encouraged to apply for the SDF scholarship.

Action point 2: SDF scholarship Committee to decide whether to sponsor the individual on the CHN programme if they qualify to enter with their NA qualification.

Action point 3: Omar Janneh and Ba-Malang Janneh to work with the candidate to ascertain if she can do the CHN with the NA qualification.

8. Update on the submission of the proposed Sika Community Clinic plan to the Regional Director of Health (Kemo Sonko/Omar NR Sonko/Ba-Malang Janneh).

Kemo Sonko informed the meeting that the cover letter (see below) was done and they wait to hear from Mr Ebrima Badjie to let them know when they could go to his office to submit the papers.

Action point 4: Omar Janneh advised to speak to Dr. Ahmadou Samateh and informed him about our submission so that when it reaches his office, he would have heard about it.

Outcome on action point 4: Pending – Upon contacting him, Dr. Ahmadou Samateh promised to speak to Omar Janneh, but he was unreachable. To be followed up.

9. Update on the submitted new market-oriented vegetable matching grant to Roots (May 2024; Omar NR Sonko).

Omar NR Sonko spoke to his contact in Banjul, but he was informed that our application hadn't made it to his office yet. Omar NR Sonko to pursue the issue again

Action point 5: Lamin Famoro Sonko was advised to try and speak to his contact (Mr Sanyang) to see if he could provide some information on the status of our application.

10. Update on the land transfer process (Kemo Sonko)

Kemo Sonko informed the meeting that Pa Saikou Sonko told him that the CEO of Kerewan Area council was to be in his office the Sunday before and that he (Pa Saikou Sonko) would check to see if the land transfer documents had been signed by the CEO

Action point 6: Kemo Sonko to follow this up and update.

11. AOB

a) Payment of annual subscription by the Executive

Omar Janneh reminded the Executive Committee members to try and pay their annual subscription.

Action point 7: Produce a list of individuals who paid their annual subscription so that those who have not yet paid can be reminded to do so.

Output of action point 7: Lamin Famoro Sonko produced a comprehensive list of all the Sikankolu who paid their annual subscription.

b) Try and conduct much of our exchanges and meetings in Mandinka for the benefit of all

The meeting recognised the need to speak in Mandinka as much as possible.

c) Support from Rotary Club Colorado

Bakary J Sonko reminded the meeting about the willingness for Rotary Club Colorado to help ship the 40-foot container load of medical equipment and supplies to Sika. As the clinic is yet to be built, Rotary expressed an interest to support Sika in the meantime. To that end, 2 projects were suggested, and Rotary appears interested in both projects. The projects are as follows:

- i. The Women' Garden –clear the site, water borehole and supply fencing materials such as barbed wire and posts.
- ii. Sika Basic School: school bags and educational resources.

Regarding the Women's Garden project, Rotary wants to have the following information:

- i. Dimension of the garden
- ii. Estimated cost of the work
- iii. Geographical coordinates of the garden's location
- iv. Project the estimated the needs of the garden in 3 years
- v. The need for the work to be done through a Rotary Club in the Gambia – have an MOU between Rotary Colorado and Rotary Banjul. Now, the MOU is being work on.

Action point 8: Work is being done to provide information on i-iv

Regarding the school, Rotary Colorado would like to supply the school with computers and internet.

However, Rotary would like to first start with the Women's Garden and then do the school later.

All indications are that Rotary is willing to work with us; we need to show similar enthusiasm and commitment to work with them. There is the possibility for collaboration between Rotary Clubs to help leverage funding for projects from \$10,000 to some \$35,000 or more.

d) Need for chairs and tables at Sikas Basic School

Lamin Famoro Sonko brought it to the attention of the meeting that some of the classrooms lacked tables and chairs.

Action point 9: Lamin Famoro Sonko was advised to find out the following:

- i. If the chairs and tables can be repaired and at what cost:
- ii. How many tables and chairs are needed

Outputs from action point 9:

- i. If the chairs and tables can be repaired and at what cost:
 - Three classrooms are without furniture
 - Some of the kids had to be moved to the afternoon session because of lack of furniture
 - Number of units of the 3 classrooms: $25 \times 3 = 75$ units
 - Each class accommodates 38 pupils

- Each class needs 25 joint tables and chairs
 - Cost of each unit of table and chair (from Essau): D2800
 - Total cost of the units: $D2800 \times 75 = D210,000$
- ii. How many tables and chairs are needed: the headteacher informed Lamin Famoro Sonko that after several repairs to the tables and chairs, none of them can be repaired now

Other issues that were revealed to Lamin Famoro Sonko are as follows:

- They need some curriculum-relevant textbooks.
- Kitchen - destroyed by the rainstorm and are now using one of their classrooms to cook in.
- Lack of security at the school – fence is damaged; the disconnect the water supply to avoid further damage to property.

12. Closing prayers

Offered.