

SDF Executive Committee Meeting

Meeting: 21

Date: January 9, 2022

Start time: 6.00pm GMT

End time: 9.06pm GMT

Agenda

1. Opening prayers;
2. Recognition of attendees;
3. Apologies;
4. Review and adoption of minutes of the last meeting;
5. Report on action points from last meeting:
 - a) **Action point 1:** Omar Janneh to work with Kabiro KS Janneh to seek clarity from Mr Modou Lamin Fofana on what should be contained in the letter of intent/application SDF is to write through to his office;
 - b) **Action point 2:** Extract the names of individuals who have not fulfilled their pledged towards the clinic and share the list with Lamin Sonko (Nani) so that he and his team can follow the individuals up and urge them to try and fulfil their pledges;
 - c) **Action point 3:** Omar Janneh to extract the list of medications from the document prepared by Rabia Dabo;
 - d) **Action point 4:** Omar Janneh to remind Malamin Janneh about the need to renovate Omar NR Sonko's house in preparation for the start of supporting the healthcare needs of the village;
 - e) **Action point 5a:** Omar Janneh to report upon informing Malamin Janneh about the decision of the SDF Executive that it would not be possible for SDF to finance the request from the women to support the renovation of their garden since SDF is working on plans to support the financing of a more permanent location for the women's vegetable garden;
 - f) **Action point 5b:** To report on the labour and material costs of functional bore hole for the Women's garden (Sima Camara/Omar Janneh);
 - g) **Action point 6:** Omar NR Sonko to report upon speaking to Malamin Janneh to suggest that the work force be divided into groups to help increase their output.
6. AOB

1. Opening prayers

Offered

2. Recognition of attendees

Omar Janneh, Bakary J Sonko, Pa Sanyang, Alieu SK Cham, Sima Camara, Bakary T Sonko

3. Apologies

Omar NR Sonko, Saikouba Ceesay

4. Review and adoption of minutes of the last meeting

Adopted

5. Report on action points from last meeting:

- a) **Action point 1:** The meeting agreed to engage Mr Fofana and seek clarity before SDF writes a letter of intent/application through to his office; what should be contained in the letter, etc.

Omar Janneh has agreed to work with Kabiro KS Janneh on the assignment. It was agreed that upon getting the required clarification from Mr Fofana, the task force for the clinic would write the letter of intent through to Mr Modou Lamin Fofana's office.

Up to the time of the meeting Omar Janneh/Kabiro could not contact Mr Fofana. However, during the meeting, contact was made with Mr Fofana who later shared with Omar Janneh sample letters for similar projects in Njongon and Munyagen which may allow us to draft something similar for our own project.

Action point 1: Bakary J Sonko took on the assignment to study the letter received from Mr Fofana and draft the clinic approval request letter for the Sika project and to seek to work with Mr Fofana so that the letter is submitted to the Ministry of Health before the National Assembly elections in April, 2022.

- b) Action point 2: In seeking to address the need to collect the funds from the unfilled pledges towards the community clinic, it was agreed that the names of those who pledged and have not yet fulfilled their pledges be extracted from the list and shared with Lamin Sonko (Nani) so that he and his team can follow them up and urge them to try and fulfil their pledges***

Omar Janneh informed the meeting that the names of those who have not yet fulfilled their pledges towards the clinic have been extracted from the master list and attempts have been made to contact the individuals.

The meeting agreed the individuals who have not made good their pledges need to be informed that their names will be published on the Bantaba so that members are aware of the amount collected and what is outstanding. In addition, the meeting also agreed to begin thinking about organising another fundraising campaign for the clinic project.

Action point 2: Omar Janneh to work with Lamin Sonko (Nani) and Bakary T Sonko to help collect the unfulfilled pledges towards the clinic.

- c) Action point 3: Omar Janneh has agreed to extract the list of medications from the list and to contact Stop Step Pharmacy about the cost of the medications in the list;***

Omar Janneh informed the meeting that the list of medications recommended by Rabia Dabo are now ready.

During the meeting, Bakary J Sonko also reported that Ms Jainaba Danso whom we had agreed to visit Sika has moved to Fass Njaga Choi. She informed Bakary J Sonko that her replacement is now one Mr Ousman Ceesay (Tel: 00220 355 9418). The meeting agreed to seek to speak to Mr Ceesay and agree on terms for his visits to Sika.

Action point 3: Bakary J Sonko to try and speak to Mr Ousman Ceesay with a view to agreeing with him his frequency of visits to Sika and what medications, if any, he may have for the people of Sika.

- d) Action point 4: Omar Janneh also agreed to sound Malamin Janneh about the need to renovate the building in preparation for the start of supporting the healthcare needs of the village***

Omar Janneh reported to the meeting that he was told by Malamin Janneh that the work needed to make the house for the delivery of healthcare can be completed at short notice; that he only needs to be informed a few days in advance and he would be able to get a team together to do the work to successful completion.

- e) Action point 5a: Omar Janneh took on the assignment to inform Malamin Janneh about the decision of the SDF Executive that it would not be possible for SDF to finance the request from the women since its working on plans to support the financing of a more permanent location for their garden***

Omar Janneh informed the meeting that he delivered the resolution of the Executive to Malamin Janneh for onward submission to the Women. Omar Janneh also reported that upon telling Malamin Janneh about the decision of the Executive not to support a project at the current temporary location of the rice fields (Faro), Malamin Janneh told him that he is of the view that the women would abandon the permanent location even if done to an optimum standard as they prefer the rice field over the upland area. Omar also told the meeting that in Malamin Janneh's view, a solution could be to help the women with the request at the rice field by digging for them a few wells, with the internal walls of the wells made secure with concrete moulds; make troughs and where possible have a generator to help facilitate the drawing of the water from the well into the troughs. After some discussion, the meeting held the view that a meeting needed to be convened with the women so that they are clear that SDF could not go into supporting a project that is less than permanent.

Action point 4: Bakary J Sonko to coordinate a meeting between the Women and the ad hoc Committee of the Garden project with a view to seek to clarify to the women SDF's position to help them relocate to a location that is not beset with the issues (such as salt intrusion, and collapsing wells) associated with the current location in the rice fields. The talking points for this meeting would be prepared by the task force for the Garden Committee (Omar NR Sonko, Bakary J Sonko, Kawsu Sonko, Malamin Janneh, Lang Manneh, Ndemba Janneh, Isatou Kassama).

f) Action point 5b: In addition, the meeting recognised the need to find out the labour and material costs of bore hole for a village garden

Sima Camara reported that his source estimates the cost to be about D600,000

Omar Janneh reported that Ansumana Manneh told him that he would share the estimated cost as soon as he could.

g) Action point 6: Omar NR Sonko took on the assignment to speak to Malamin Janneh to see if there is any scope for the work force to be divided into groups to help increase their output.

Omar Janneh reported on behalf of Omar NR Sonko who could not attend the meeting that Malamin Janneh had informed him that the lack of tools would make it difficult for them to organise themselves into work groups to help expedite the tasks. Unfortunately, advised that at this stage of the works, it would not be necessary to buy the tools; that they could manage with that they have for now until the work proper starts on the clinic.

Malamin Janneh would also like the meeting to know that they have so far moulded 150 bags of cement into blocks and to give an idea of total h=number of blocks made so far, they make approximately 30-33 blocks per bag of cement.

With the need to make more blocks for the project, the meeting reviewed the capital reserve of SDF. An on the spot estimate revealed there to be approximately D834,300.

Agreement: The meeting resolved to trigger a fundraising push if this amount reaches the mid-point of approximately D400,000.

Action point 5: During the review of the capital reserve of SDF, Sima Camara was advised to transfer \$660.31 from the healthcare account to the main account; this action would leave \$6000 in the healthcare.

6. AOB

a) Discussion of awarding the man of the year for 2021

Pa Sanyang impressed it upon the members on the Bantaba that Lamin Sonko (Nani) deserved this award he was given the opportunity to introduce it to the meeting. The idea received unanimous support that Lamin Sonko (Nani) be given a certification of appreciation for his enthusiasm and commitment to the work of SDF for the welfare of the people of Sika.

The meeting also discussed whether the contribution of other notable members of SDP should be recognised similarly this year. After much debate, the meeting resolved to only recognise Lamin Sonko (Nani) this year and agreed to set up a committee that will look at drawing up guidelines/criteria that will make it easier to fairly recognise the efforts of members worthy of such recognition in the future and how those worthy of recognition may be recognised, e.g., by way of certification of appreciation, gifted item, and or community radio announcement and on other media platforms, e.g. WhatsApp messages/Facebook.

Action point 6: The meeting agreed for Bakary J Sonko to draft the wording of the certificate of appreciation that was agreed to be given to Lamin Sonko (Nani).

Action point 7: Omar Janneh informed the meeting that Bakary S Sonko has agreed to design the appreciation certificate and that once the drafts are done, they would be shared with the Executive Committee so that the Committee members could choose the one they liked and the draft that attracted the largest scores would be taken forward and presented to Lamin Sonko (Nani). When the appreciation is done, it would be announced on the Bantaba and local Community Radio (King FM, 94.7).

Action point 8: The Executive Committee to set up a Sub-Committee that would recognise the contribution of SDF members on an annual basis.

b) On whether to fence the perimeter of site for the clinic before putting up the structures within

After some discussion, the meeting resolved to work as follows:

- i. Ensure that the site is formally transferred in the name of Sika

Action point 9: Bakary T Sonko to liaise with Babadinding Sonko so that he works with Malamin Sonko to help facilitate the realisation of this objective of transferring the land to Sika village.

- ii. Demarcate the corners of the premises and then begin the work on the construction of the clinic.